

# CONDITIONS OF USE

## SPECIAL RESTRICTIONS

1. No alcohol liquor may be brought onto the Church property and none consumed on the premises.
2. UNDER NO CIRCUMSTANCES is smoking permitted in any of the buildings.
3. The Church, hall or other buildings may not be used for any illegal or immoral purpose.
4. Facilities shall only be available at the time specified. Unauthorised use at any other time may be seen as trespass.

## APPLICATION TO HIRE

5. Users must complete and sign a "Licence Agreement".
6. Hiring charges will be as quoted by the Administrator and are subject to change from time to time. The amount quoted will be paid prior to the use of the premises.
7. Church activities (particularly funerals) will take precedence over any other.
8. Notification of cancellation of this agreement is required one month prior to finishing date.

## GENERAL CONDITIONS

9. The audience in the church and hall on any one occasion shall not exceed 500 inclusive of performers.
10. Seating and table arrangements are the responsibility of the User. After use, all chairs must be stacked along side walls (as found) and table collapsed and, where able, returned to storage site.
11. Users of the property are required to restrict noise to a reasonable level at all times, particularly when another group may be using an adjoining room. Noise is to be kept to an absolute minimum after 10.00pm.
12. No keys shall be made available to the User except at the Administrator's discretion, and incur a \$50 deposit which is refundable upon its return. Keys are to be signed for and become the responsibility of the signatory, and are not to be copied or passed to any other person. Keys are to be returned to the Office within office hours on the next working day. The User is responsible for securing the building and checking that all windows and doors are locked, fans and lights are turned off before leaving the premises. **Please remove from the premises all rubbish associated with the event.**
13. The Church accepts no responsibility for damage to vehicles parked in the grounds. Disabled parking bays are to be used accordingly to regulations.
14. The Church's sound equipment and lighting is not to be interfered with and may only be operated by one of the authorized Church's sound technicians, and involves an extra charge.
15. Under no circumstances must the piano be moved without prior approval in writing from the Administrator. If piano is moved, a charge to cover cost of professional re-tuning will be made. The pipe organ is not to be used.
16. No nails or other fastenings shall be driven into any part of the walls, stage or structures. No adhesive tape or decorations shall be fixed on any walls.
17. Users of the premises shall be liable for damage to any seating, structure, fittings, equipment, crockery or appliances during the period the premises was hired and shall pay compensation accordingly. No furniture or fixtures are to be removed.
18. The Church accepts no responsibility for any equipment or other material brought to or left on premises by the User.
19. Users shall bear all costs in respect of royalties or copyrights associated with any performance in Church or hall.
20. Users are requested to fully inform all relevant persons in their organization of the conditions agreed to and contained herein.
21. Church representatives shall have rights of access and attendance at any time during the hire period.
22. The Administrator reserves the right to refuse hire of the premises without explanation.
23. Any of the above clauses may be altered at the discretion of the Administrator.
24. The User is responsible for Public Liability Insurance.

Insurer: .....

Policy Number: .....

User's Name: *Gerry Allen - Peninsula Camera Club* .....

Signed: *Gerry Allen* ..... Date: *7-5-2021* .....